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| LOCATION: Parish Zoom  TIME STARTED: 19.00 TIME FINISHED: 21.00 | |
| **Present:** Fr Michael Sheehan, Angela Brady, Maire McGrady, Kristin Neeson, Pascal McCulla, Niall Cullen, Patrice Mahon, Martin McLaughlin, Aidan Walker | |
| **Apologies:** | |
| Item 1 **Opening Prayer** | |
| Martin led the Opening Prayer |  |
| Item 2 **Minutes of Last Meeting** | |
| Notes of Discussion | Action/s |
| The previous meeting was replaced by the HET Speaker Event | NA |
| Item 3 **Listening Event Planning and Attendee Update** | |
| Notes of Discussion | Action/s |
| Members discussed plans for the 2nd Parish Listening Event.  While registrations were low so far it was agreed that the event should progress regardless.  Patrice took an action to mail and promote the event to all those who had attended previous speaker events.  Aidan took action to mail and promote the event to the 5 schools serving the parish including Aquinas & St Joseph’s Ravenhill Rd.  Members agreed that if actual attendee numbers were low then fewer members should attend the event – this was to facilitate as much input of views as possible. | Aidan & Patrice to mail potential attendees.  Fr Michael to continue to promote the event at Mass. |
| Item 4 **Synod plans from Living Church and how we integrate theirs with our plans.** |  |
| Notes of Discussion |  |
| Members reviewed the Living Church plan and what actions the PPC needed to take.  Members agreed to read a statement at Sunday Mass to promote the completion of the Synodal Feedback Cards  The feedback from the Parish Listening Events and the Feedback cards will be collated by the PPC and feedback to the diocese and the Vatican. | Collation of Feedback |
| Item 5 **International Women’s Day plans / Update** |  |
| Notes of Discussion |  |
| Pascal, Kristin and Angela advised members of the plan for Jeannie McCann to speak on 7 March for IWD.  It was agreed that promotion of the event would commence the day after the Listening Event – 1 March.  A dry run of the Zoom presentation was set for 3 March. | Angela to draft advert.  Fr M to promote at Mass, FB and the parish website.  Patrice and Aidan to mail previous participants and local schools.  Patrice to arrange email response inc. Zoom details |
| Item 6 **Training and Development / PPC Planning Day for 2022/23** |  |
| Proposed date of 14 May set for PPC ½ Day.  Agenda to include Succession Planning | Fr M to check availability of Crossgar venue.  Kristin to check facilitator availability. |
| **Date of Next Meeting** |  |
| **Monday 21 March 2022 7.30 – 9.00pm** |  |

Chairperson’s signature Date

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