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| LOCATION: Parish Hall  TIME STARTED: 19.00 TIME FINISHED: 21.00 | |
| **Present:** Fr Michael Sheehan, Angela Brady, Niall Cullen, Maire McGrady, Ollyn O’Neill, Patrice Mahon, Martin McLaughlin, Kristin Neeson, Pascal McCulla, Aidan Walker | |
| **Apologies:** NA | |
| Item 1 **Opening Prayer** | |
| Martin led the opening prayer |  |
| Item 2 **Minutes of Last Meeting** | |
| Notes of Discussion | Action/s |
| Minutes of November meeting approved | **Aidan** to send to Angelina for website. |
| Item 3 Increasing support for Fr Michael due to added responsibilities to other parishes in diocese | |
| Notes of Discussion | Action/s |
| Fr Michael and Angela kicked off a discussion by highlighting existing and new responsibilities added to Fr Michael’s workload. The members agreed that as a PPC we need to be proactive in adding more support for Fr Michael and we should create a plan to increase this support.  Key areas adding to pressure on Fr Michael include:   * Covering for sick priests in several local parishes. * Shortfalls in volunteers in several key groups   The members also reflected on the recent Synodal findings and the analysis presented to the Pathways programme and agreed that for our parish we should start communicating and supporting Fr Michael asap. Fr Michael also highlighted that in the future as the number of priests declines there will be a need for parishioners to lead more parish services from Christenings & Marriages to Funerals and that the Consecration of the sacrament is the only service that a priest is essential.  **Communications Plan:**  **Masses on 4 & 5 February**;  Fr Michael will start the communication at Masses  PPC Members will distribute a letter to all attendees at those masses  **Masses on 11 & 12 February**  A member of the PPC will present at each weekend Mass including reading out the letter distributed the previous week  **Masses on 18 & 19 February**  3 members of PPC will be present in the St Mochumma room after each mass to record names of new volunteers, their areas interest and to help answer any questions that they have.  **Masses on 25 & 26 February**  Repeat of activity above.  Angela asked that members also consider their willingness to lead services in the future. | 1. **Fr Michael** to circulate message bullet points to PPC. 2. **PPC** to prepare letter based on Bullet points 3. **Maire** to circulate list of masses & PPC members distributing letters 4. **Marie** to distribute list of PPC speakers at Masses 5. **Angela** to draft & circulate message for PPC speakers 6. **Maire** to circulate lists of PPC members for each Mass |
| Item 4 **Speaker Events** |  |
| Notes of Discussion |  |
| HET / Holocaust talk – Angela reported that the HET have had a high volume of speaker requests and cannot do a talk during the Holocaust Memorial week and will advise then a speaker will be available – probably in a few months’ time.  International Woman’s Day Speaker – Kristen circulated details for Mary McManus as a potential speaker for the IWD on week of 4 March. Members agreed that Mary is suitable and Pascal agreed to contact Mary to set a date for the talk and will also prepare a brief about the talk that will be used online and by Fr Michael to announce at Sunday Masses.  Fr Michael will contact HR to ask if the diocese pays the Living Wage to employees. | **Pascal** to agree date for talk with Mary and advise members.  **Pascal** to prepare announcement material for Fr Michael and for online notices.  **Aidan** will set up the Zoom meetings when dates agreed.  **Patrice** will manage email responses when info ready. |
| Item 5 **Future Petition & Thanksgiving messages** |  |
| Notes of Discussion |  |
| It was agreed that Spy Wednesday would be a suitable time to repeat the Petitions & Thanksgiving activity.  Forms and announcements will start from Ash Wednesday. |  |
| Item 6 AONB |  |
| Notes of Discussion |  |
|  | NA |
| **Date of Next Meeting** |  |
| **Monday 27 February 2023** |  |

Chairperson’s signature Date

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