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| LOCATION: Parochial House  TIME STARTED: 19.00 TIME FINISHED: 20.30 | |
| **PRESENT:** Fr Michael Sheehan, Angela Brady, Kristin Neeson, Pascal McCulla, Martin McLaughlin, Patrice Mahon, Maire McGrady | |
| Item 1 **Opening Prayer** | |
| Conducted by Martin |  |
| Item 2 **Apologies:** |  |
| Ollyn O’Neill, Niall Cullen, Aidan Walker |  |
| Item 3 **Minutes of Last Meeting** Action | |
| Agreed that the names of any potential future speakers at faith  events or any other events should not be documented in the  minutes | Specific names, other than PPC members, not to be documented in the minutes |
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| Item 4 **Welcome Booklet / Directory = status update** | |
| Notes of Discussion | Action/s |
| Agreed that as Niall was unable to attend the meeting this would roll over to next meeting for discussion / update | Agenda item at next meeting |
| Item 5 **Outstanding GDPR signoffs** |  |
| Notes on discussion |  |
| Unclear as to what forms remain outstanding as forms not required for all groups as for some the contact will be the Parish Office | Aidan to forward copy of what remains outstanding |
| Item 6 **Petition Process at mass** |  |
| Notes of Discussion | Action |
| Martin shared a template as to what petition / thanksgiving formwould potentially look like  Prayer of petition / prayer of thanksgiving. Agreed we would initially make parishioners aware via a notice in the weekly bulletin.  Discussion re how often this would be part of the mass and agreed that frequency should be monitored – possibly weekly or fortnightly.  All felt 2 petitions and 2 thanksgivings should be read at each of the four Sunday masses | To appear in the bulletin a.s.a.p |
| **Item 7/8 Faith Events / Welcome Events** |  |
| Notes of Discussion |  |
| Maire and Patrice met with Ollyn to discuss possible ideas for an event to welcome new parishioners to the parish. Marie and Patrice shared with the council suggestions re a BBQ / Wine and Cheese event  Potential advantages / disadvantages for each discussed. Discussion within the Council around other suggestions for the event and best times of year to hold this. | Marie to contact scout group  Patrice, Marie and Ollyn to meet in New Year to progress |
| **Item 9 Other activities from Retreat** |  |
| **Notes on Discussions** |  |
| Further discussion around potential faith events discussed at October’s meeting  Lenten Events – Discussion around potential Lenten Programmes | Fr Michael and Martin to make enquires and report back at December’s meeting  Kristen to make enquires and report back at next meeting |
| **Item 10 Environment Update** | Action |
| Pascal advised Tree Planting confirmed for Friday 29th / Saturday 30th November.  Pascal and Kristen shared that they recently attended a conference and would be keen to consider the speaker for a future event within the Parish.  All agreed that protected time needed to be given to a full discussion around this topic and that it should be the first item on the agenda at the December meeting | Environment update to be included as the first item for discussion on December’s agenda |
| **A.O.B**  Date of next Meeting – Monday 9th December – Christmas supper after meeting in Parochial House  Apologies from Patrice and Kristen given |  |

Chairperson’s signature Date

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