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| LOCATION: Church Sacristy TIME STARTED: 19.00 TIME FINISHED: 21.00 |
| PRESENT: Angela Brady, Patrice Madden, Kristin Neeson, Maire McGrady, Niall Cullen, Ollyn O’Neill Martin McLaughlin, Aidan Walker |
| APOLOGIES: Fr Michael Sheehan, Pascal McCulla |
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| Item 1 **Opening Prayer** |
|  Notes of Discussion | Action/s |
| Conducted by Martin | NA |
| Item 2 **Minutes of Last Meeting**  |
|  Notes of Discussion | Action/s |
| Minutes of January 2023 meeting were approved  | Aidan to arrange publication of minutes on website |
| Item 3 **Review of Volunteer Recruitment activity** |
|  Notes of Discussion | Action/s |
| Ollyn circulated the volunteer sheets and the members reviewed them. There were a total of 33 names, some were duplicates, ie some volunteers put their name forward for more than 1 post. | Aidan to contact Fr Michael to offer support to contact the volunteers.  |
| Item 4 **Speaking Event Updates** |  |
|  Notes of Discussion |  |
| **International Woman’s Day event**Patrice reported that with one week to go we had no email enquiries. While the event was promoted on FB & the website notices page it had not appeared in the bulletin and was only announced at Masses on the weekend past.Members agreed that rather than go ahead with low attendee numbers it was prudent to postpone the talk and invest more time promoting the talk.**Holocaust Speaker Event**We are waiting for HET to suggest speaker & date.**Artist Speaking Event**Mary McFaddan a local artist has offered to hold a talk for parishioners.  | Kristen to advise Pascal and confirm postponement with speaker.Angela will contact Mary to discuss content and possible dates. |
| Item 5 **Lent Petition & Thanksgiving Messages** |
|  Notes of Discussion | Action/s |
| Submissions will be collected using slips and collection box in front porch of church.The submissions will be read out during the Spy Wednesday service during Holy Week (5 April). | Angela to draft announcement for Angelina to add to bulletin  |
| Item 6 **Any Other Notified Business** |  |
| Calls from The Heart – Fiona Collins contacted the PPC with a suggestion for this new parish initiative. Members agreed that Fiona should be invited to the next meeting to share more details on the proposal. | Kristen to contact Fiona and pass on invitation. |
| **Date of Next Meeting** |  |
| 27 March 2023 |  |

Chairperson’s signature Date

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