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| LOCATION: Parochial House  TIME STARTED: 19.00 TIME FINISHED: 21.00 | |
| **PRESENT:** Fr Michael Sheehan, Fr Conor McGrath, Angela Brady, Kristin Neeson, Pascal McCulla, Niall Cullen, Martin McLaughlin, Patrice Mahon. | |
| **Apologies:** Aidan Walker, Ollyn O’Neill, Johnny McCusker, Maire McGrady | |
| Item 1 **Opening Prayer** | |
| Conducted by Martin |  |
| Item 2 **Minutes of Last Meeting** | |
| Notes of Discussion | Action/s |
| Minutes of June meeting signed off by Angela. | Aidan to arrange loading to website |
| Item 3 **Outstanding GDPR Signoffs** | |
| Notes of Discussion | Action/s |
| * Kristin has contacted Angelina and a list of those who have signed the GDPR statement has been provided. Signatures are required to go into the Parish Office and sign the GDPR statement but only 15 have signed to date. | Aidan to forward GDPR statement to Niall for issue out to remaining groups for signature.  If this doesn’t work the PPC will consider sharing contacting remaining groups for their signatures. |
| Item 4 **Welcome Booklet / Directory Status Update & Distribution** |  |
| Notes of Discussion |  |
| * Population of booklet going well and most information now stored and there are more photos to add. * Groups who have provided minimal information have been contacted for more input and ensure names recorded are correct. | Content and layout ongoing - Niall  Aidan to issue a reminder to issue to groups at the end of August. |
| Item 5 **Faith Event De-Brief** | |
| Notes of Discussion | Action/s |
| Initial thoughts was that the event went well but some disappointment was expressed regarding the turn out although others thought the turnout was positive. Consideration will be given to timing of future events to to help increase numbers. | Kristin to contact Sister to gain a copy of presentation |
| **Item 6 Celtic Revival Evening** | |
| Notes of Discussion | Action/s |
| Confirmed date for this event is 20 September 2019.  Angela has had a discussion with Eamon regarding content and has agreed further contact to finalise. Possibility of meeting also between Eamon, Angela, Kristen and Margaret McClelland.  Max number of tickets will be 120 with an advert to go into bulletin in late August. | Angela to contact Eamon and finalise content by the end of August.  Kristen to check with choir members if someone would sing Sally Gardens. |
| **Item 7 GAC Funding Application** |  |
| Notes of Discussion |  |
| Funding application went ahead. No further updates as yet. |  |
| **Item 8 New Catholic Programme and Training** |  |
| Notes of Discussion |  |
| New Catholic Programme to be rolled out across the Diocese to include Childrens’ Liturgy, Blessing of School Bags, No Greater Love and Biblical Walk through Christ’s Passion. Training will be provided. | Update to follow |
| **Item 9**  **AONB** |  |
| Notes of Discussion |  |
| It was agreed that Niall would set up an email address that would be used by and on behalf of the PPC for PPC business to avoid overloading the parish secretary.  Members were reminded that the PPC must make decisions in accordance with its constitution. Decisions on actions must be taken by the PPC in its meetings after all members have had an opportunity to discuss it.  Church Road Sign – £750 has been paid for the new signage and this should be in place after the Summer.  PPC Annual Report to be completed and signed off by the Bishop by 14th September.  Aidan to confirm date and time of retreat in September.  Aidan to issue date and time of next PPC meeting in September.  It was agreed the a PPC WhatsApp group would be useful. | Niall  All  Aidan to populate  Aidan to issue email reminder.  Aidan to issue.  Martin to set this up |
| **Date of Next Meeting - Monday** |  |

Chairperson’s signature Date

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