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| LOCATION: Parochial House  TIME STARTED: 19.00 TIME FINISHED: 21.00 | |
| PRESENT: Fr Michael Sheehan, Angela Brady, Kristin Neeson, Pascal McCulla, Maire McGrady, Niall Cullen, Ollyn O’Neill, Martin McLaughlin, Patrice Mahon | |
| Item 1 **Apologies:** Aidan Walker | |
| Minutes taken by Patrice Mahon as Aidan Walker was unable to attend the meeting | |
| Item 2 **Opening Prayer** | |
| Notes of Discussion | Action/s |
| Conducted by Martin | NA |
| Item 3 **Minutes of Last Meeting** | |
| Notes of Discussion | Action/s |
| Minutes of February meeting signed off at the meeting by Angela. | Aidan to arrange loading to website |
| Item 4 a **Updates – Welcome booklet** | |
| Notes of Discussion | Action/s |
| Welcome Booklet / Directory  Update provided by Niall  Discussion re  Possibility of obtaining soft copy of templates.  Photographs to be included in the booklet – suggestion of Aidan taking some photographs of the chapel. Kristin suggested searching the internet for other potential photos.  Agreed the parish office should be the single point of contact for parish groups within the booklet  Agreed format should be similar to format of St Brigid’s parish booklet.  Discussed a printable pdf version of booklet being accessed via the parish website  Distribution of booklets – possibility of distributing through the schools – further discussion at next meeting | Niall to contact printers re possible costings / mock up / availability of soft copy |
| Item 4b **Parish Groups** |  |
| Notes of Discussion |  |
| Update from Pascal - Contact List now almost 100% completed – Pioneer group remains outstanding  Discussed Angelina updating existing parish spreadsheet  Group summaries – Pascal advised these are now 60% completed | Pascal to discuss with Angelina  All to add anything they have received to date to spreadsheet |
| Item 4c **Group Meeting** | |
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| Notes of Discussion | Action/s |
| Discussion re format of group meeting event  Agreed to keep the meeting informal  PPC members to introduce themselves  Encourage groups to share their ideas  Discuss larger parish event for all groups – possibly in the Autumn  Share a template of the Parish Welcome booklet  Agreed  Meeting to take place on Monday 8th April 2019  Venue – St Mochumma Room  Time 7-8pm  PPC meeting to follow 8 – 9pm  Consent form to be forwarded to groups  Pascal to draft an invitation to attend / agenda  Invitation to attend and agenda to be forwarded from the Parish Office | Niall and Fr Michael to progress this  Pascal to forward to Angelina in the Parish Office |
| **Item 4d Faith Event** | |
| Notes of Discussion | Action/s |
| Sr Margaret Rose – Kristin advised as yet, she has had no further contact  Marie raised the query of whether our faith event has to necessarily involve a religious speaker  Martin suggested a speaker re the Holocaust  Pascal suggested aligning with ‘4 corners’ run in January | Kristin to follow up  To discuss further at future meetings |
| **Item 4e Music Event** |  |
| Notes of Discussion |  |
| Angela shared correspondence that she received from Raymond re a possible event.  Discussed a possible recital of sacred music rather than a liturgical music event  Angela has made contact with Laganside sinfonia  Kristin agreed to discuss further with Raymond | Kristin to discuss with Raymond |
| **5. Online Survey – Bishop Dermott Farrell** |  |
| Notes on Discussion |  |
| Response to 4 key questions asked discussed and drafted | Angela to forward response from PPC |
| **AOB** |  |
| Notes of Discussion |  |
| **Celtic Twilight Event**  Discussed the possibility of holding this in September’19  Possibly a poetry recital along with a Harpist  Kristin advised she is a member of a poetry group also that she has links with South Bank Players drama group  **Update on signage**  Angela has received further correspondence from the Dept. for Infrastructure  Dept for Infrastructure to send a paper mock up of 2 potential signs then a site visit to be arranged  **Timing of mass on Ash Wednesday**  Fr Michael advised timings in Parish bulletin and on the parish website were accurate  Incorrect times are on an old internet site | Kristin to discuss with Poetry group  To disucss further at future meetings  Angela to update at next meeting |
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| **Date of Next Meeting** |  |
| **Monday 8th March 2019 8.00 – 9.00pm** |  |
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Chairperson’s signature Date

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