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| LOCATION: Parochial HouseTIME STARTED: 19.00 TIME FINISHED: 21.00 |
| **PRESENT:** Fr Michael Sheehan, Angela Brady, Kristin Neeson, Pascal McCulla, Martin McLaughlin, Patrice Mahon, Ollyn O’Neill, Maire McGrady, Aidan Walker |
| **Apologies:** Johnny McCusker, Niall Cullen |
| Item 1 **Opening Prayer** |
| Conducted by Martin  |  |
| Item 3 **Minutes of Last Meeting**  |
|  Notes of Discussion | Action/s |
| Minutes of June meeting signed off by Angela.  | Aidan to arrange loading to website |
| Item 4 **Celtic Revival Event 20 Sep Updates and Ticketing** |
|  Notes of Discussion | Action/s |
| * Angela and Kristin have met Dr Eamon Phoenix and all the plans for the event are coming together.
* 7.30 start, 120 seats theatre style.
* Ollyn and Maire will collect tickets at the door
* Kristin has had input to readings and poetry
* Angela will deliver introduction and thanks at the end
* Fr Michael will supply gift vouchers to thank performers.
 | Ollyn and Maire on the door.All else under control |
| Item 4 **Welcome Booklet / Directory Status Update & Distribution** |  |
|  Notes of Discussion |  |
| * Niall was not present to update the meeting on progress – he will be attending the retreat and will provide an update there.
* Aidan confirmed that photos have been supplied for the booklet.
 | Niall – update on progress. |
| Item 6 **Outstanding GDPR forms** |
|  Notes of Discussion | Action/s |
| 15 forms have been signed.Kristin to send link to spreadsheetAidan to circulate GDPR documentAll to contact groups allocated to proactively get forms signed | All – get forms signed for groups allocated. |
| **Item 7 GAC Funding Application** |
|  Notes of Discussion | Action/s |
| Pascal reported he had met with Paul (Surname?) from GAC and was reassured that all funding and insurance requirements were in place.He reported that the GAC plans would have no impact on the parish and the GAC were happy to work with the parish. |  |
| **Item 8 PPC Annual Report** |  |
|  Notes of Discussion |  |
| Aidan advised that he will have the report complete for the next PPC meeting | Aidan to complete the report. |
| **Item 9 Decision Making within the PPC** |  |
|  Notes of Discussion |  |
| The members agreed that all decisions and actions must be made following discussion by members at the PPC meetings.Actions and decisions will come to the meeting as agenda items. | All |
| **Item 9**  **AONB** |  |
|  Notes of Discussion |  |
| Kristin brought to members attention a forthcoming faith programme being held in Drumallis and received agreement that the leaflets would be made available in the church  | NA |
| **Date of Next Meeting - Monday 14 Oct** |  |

Chairperson’s signature Date

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