

Parish Pastoral Council

Church of The Immaculate Heart of Mary – Drumbo, Carryduff.

MINUTES 25 September 2023

LOCATION: Parochial House	
TIME STARTED: 19.00 TIME FINISHED: 20.30	
PRESENT: Patrice Madden, Kristin Neeson, Maire McGrady, Martin McLaughlin, Olyyn O'Neill, Aidan Walker, Michael O'Donnell, Gareth O'Hare, Marion Woods	
APOLOGIES: Fr Michael Sheehan; Angela Brady	
Exceptional Items:	
Item 1 Opening Prayer	
Notes of Discussion	Action/s
Martin led the Opening Prayer	
There was a discussion around how the Opening prayer is conducted. It was explained to the new members of the PPC that there is a prayer booklet. The members were asked if the current format should continue. Members felt it would be a privilege if everyone had an opportunity to lead the opening prayer of a meeting. A question was asked by new members if scripture verses could be included or even used as reflection and members agreed that this was a possibility and if different members were to lead then the opportunity to have different styles of prayer would arise.	Rota to be drawn up for the members to each lead the Opening Prayer of the PPC meetings throughout this coming year.
Item 2 Minutes of Last Meeting	
Notes of Discussion	Action/s
Minutes of May 2023 meeting were approved	Aidan to arrange publication on website
Item 3 Welcome of new PPC members	
Notes of Discussion	Action/s
There are three new members of the PPC – Michael O'Donnell, Gareth O'Hare and Marion Woods. Each were warmly welcomed to the PPC and thanked for their interest and commitment to becoming members. The "Norms for Parish Pastoral Council" document was highlighted for new members as useful in explaining structure, purpose and out-workings of the PPC. Other items highlighted to new members included the Parish leaflet – it was explained that this leaflet now needs updated.	New members to review.
Item 4 Appointment of new PPC Secretary	
Notes of Discussion	
Aidan had emailed Fr Michael and Angela to indicate his desire to step down as Secretary of the PPC. Patrice, as vice-chair, thanked Aidan for	Aidan to email Marion relevant documents and

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<p>his commitment and all he had done as secretary. It was unanimously agreed that he had been an excellent secretary.</p> <p>There was a short discussion around the role of the Secretary and what it entailed. Patrice then asked if anyone was willing to take on the role. Michael suggested Marion and Marion said she would be happy to take on this role.</p>	<p>template for recording meeting minutes.</p>
<p>Item 5 Away Day Dates and Topics for discussion</p>	
<p>Notes of Discussion</p>	<p>Action/s</p>
<p>The review of last year’s away day was highlighted for the benefit of the new members of the PPC.</p> <p>An update re attempts to acquire a facilitator for this year’s away day was given. Unfortunately there has been no response to enquiries after several attempts.</p> <p>Members discussed other options in terms of a possible venue and facilitator for the away day and it was agreed that members would follow up and enquire re their suggestions.</p> <p>The agenda listed the following for topics for the away day although these were not discussed further in the meeting.</p> <ul style="list-style-type: none"> ○ PPC Themes & Objectives ○ Synodal Feedback ○ Pathways Programme 	<p>Kristen, Michael and Marion to follow up with enquiries regrading potential away-day facilitator and venue.</p>
<p>Item 6 Pastoral Initiatives for Families</p>	
<ul style="list-style-type: none"> ● Fr Michael had emailed some initiatives which used to take place within the Parish prior to Covid: <ul style="list-style-type: none"> ○ Gathering of newly baptised, and families, for short service and hospitality; ○ Dedicate families to Sacred Heart in June; ○ Renewal of marriage vows for couples. <p>Along with the Advent Opening service and the Tenebrae on Spy Wednesday it was decided by members that these items would be discussed at the next meetings and be included on the plan for the year.</p>	<p>To be discussed further at next meeting,</p>
<p>Date of Next Meeting</p>	
<p>Monday 9th October 2023</p>	

Chairperson’s signature

Date
